



SDF Funding

Employers who wish to apply for SDF funding must submit the SDF Form 1 to SDF at least one working day before course start date.

Download the form at www.sdf.gov.sg or request for a copy by calling the **SDF Hotline on 68835885**.

Registration & Payment

- Walk-in at the Customer Service Centres
- Apply online at www.ite.edu.sg/cet/sc/online.htm
- Post the application form to us

Payment is required for confirmation of place. Crossed cheques should be made payable to 'Institute of Technical Education. At the back of the cheque, please write your name, NRIC/FIN, course title and contact number.

Closing date: 1 month before course start date or when the class is full.

Withdrawal & Deferment

Withdrawal or deferment notice must be made in **writing**:

- 2 weeks or more before course start date - Full refund
- Less than 2 weeks before course start date - 50% refund
- On or after course start date - No refund

In the event that the course is cancelled due to unforeseen circumstances, full refund will be given.

HOW TO SET UP WEB SERVERS, CREATE WEB PAGES AND MAINTAIN WEBSITES

Objective

Participants are trained to install, configure and maintain web/media servers and browsers. They will also learn how to create HTML documents using authoring tools and design simple web pages. This course uses Macromedia Dreamweaver and Microsoft Access.

Who Should Attend

Web designers, and interested public members

Content

Set up Web Browser

- Explain how the Internet works.
 - Internet client/server model
- Describe the process of installing, configuring and using a web browser.

Introduction to HTML

- Explain HTML and structure of a HTML file.
 - Introducing HTML tags

HTML Tags

- Use text formatting HTML tags.
- Use images HTML tags.
- Use web page linkage HTML tags.
- Use table HTML tags.
- Use frame HTML tags:

Create Web Forms

- Identify and use form HTML tags.
- Pass information via web forms.
- Create a web site.

Introduction to Web Server

- Define the roles of a web server
 - Security Features
- Install and configure a web server

Managing Web Sites

- Describe the process of creating Websites
 - Creating virtual directories

Course Details

- Duration : 15 hours (3hrs Theory & 12hrs Practical)
- Total fee : \$240 (inclusive of GST and registration fee)
- Schedule : See our website for details or call us for more information