



SHORT COURSES



Registration & Payment

- Apply online at www.ite.edu.sg/cet/sc/online.htm
- Post the application form to us

Payment is required for confirmation of place. Crossed cheques should be made payable to 'Institute of Technical Education. At the back of the cheque, please write your name, NRIC/FIN, course title and contact number.

Closing date: 1 month before course start date or when the class is full.

Withdrawal & Deferment

Withdrawal or deferment notice must be made in **writing**:

- 2 weeks or more before course start date - Full refund
- Less than 2 weeks before course start date - 50% refund
- On or after course start date - No refund

In the event that the course is cancelled due to unforeseen circumstances, full refund will be given.

Course Details

- Duration: 30 hours (15 theory sessions)
- Total fee: \$180 (inclusive of GST & registration fee)
- Time: 7.30pm to 9.30pm
- Venue: College East Lecture Theatre
- Schedule: Mon, Wed & Fri
12 Oct to 13 Nov 09

International Olympic Committee (IOC) Sports Administrator Programme

[In collaboration with Singapore National Olympic Council (SNOC)]

Objective

This course aims to raise the general awareness of the Olympic Movement, various sporting systems in place both nationally and regionally and to foster unity and promote continual learning amongst sports industry stakeholders.

Who Should Attend

Sports industry stakeholders such as athletes, sports administrators, teachers, sports studies students and interested individuals

Content

- Understand the history and spirit of the Olympic Movement
- Understand the influence of Governments in sports; and the development of women's participation in sports
- Appreciate the need for Organisation Excellence and the different roles and responsibilities within National Sport Associations
- Understand the importance of Coaching Development and the significance of the National Coaching Accreditation Programme (NCAP)
- Recognise the steps of Sport Talent Identification and be aware of existing Sports Excellence Programmes within NSAs
- Appreciate the spirit of Fairplay and the process of developing top-level athletes
- Recognise Risk Management in sports and explore the issue of sports related violence
- Understand the issues of problem-solving and decision-making relating to sports
- Understand the issues of leadership and planning in sports organisations
- Understand the issues relating to evaluation and communication in a sporting environment
- Recognise the issue of drugs and doping control as well as the workings of the local Sports Science and Sports Medicine profession
- Appreciate the issues relating to Sponsorship Management as well as the marketing of sports events
- Appreciate the workings of managing a sports event and the management of Sports Volunteers
- Understand the local model of Sports Participation and Community Sports Facility Management
- Understand the process of planning a sports trip and the issues relating to arbitration in sports

Certificate of Achievement and a Certificate from IOC will be awarded to successful participants

INSTITUTE OF TECHNICAL EDUCATION

Worker Education Programme Dept, 10 Dover Drive, Singapore 138683

Tel: 1800-2255 483 | Fax: 65902418 | Email: cet@ite.edu.sg

Website: www.ite.edu.sg/cet/sc