

INSTRUCTIONS ON ACCEPTANCE OF COURSE OFFER

Check Your Application Results and Accept Course Offer

You are required to check your application results. If you are offered a Traineeship course, you must accept it through the Internet during the acceptance period or your training place may be withdrawn and offered to another applicant. Online acceptance is only applicable for Traineeship courses with off-the-job training locations at ITE campuses. For courses offered by ITE's Approved Training Centres (ATC), online acceptance is not required.

If you encounter difficulties accepting the offer over the Internet, please go to the ITE College you are posted to or call the ITE Customer Service Hotline on 1800-2222 111 for assistance.

- **Internet Explorer v11 and above** are recommended. Mobile devices are not recommended.
- The Internet address for the checking of application results and acceptance of course offer website: <https://istudent.ite.edu.sg>

Please follow the steps below to check your application results and accept course offer:

- 1) Login with your User ID and Password. The login User ID and Password would have been provided to you in the verification slip upon completion of your application.
- 2) Click 'Self-Service' > Click 'Student Admission' > Click 'View Application Results' to view your application results.
- 3) If you are offered a course and would like to accept the course offer, you are required to verify / provide your personal particulars and health declaration before you can accept the course offer. **Please get ready the information as given in the table next page before you proceed to accept the course offer.** You may save the information entered by clicking the 'Save As Draft' button at any time, exit the panel and resume later. **If you do not provide the necessary information and complete the course acceptance process, you will be deemed to have forfeited the offer of a training place in the course.**

Information Required to Complete the Acceptance Process

(1)	Parent(s) / guardian particulars (if you are not staying with your parent(s), please provide your guardian's particulars)	Fields required are: 1) Name 2) NRIC / FIN 3) Citizenship 4) Contact No. 5) Email (optional)
(2)	No. of family members in your household (including yourself)	-
(3)	Total gross household monthly income	In Singapore dollars and round-off to the nearest hundred
(4)	Details of personal particulars	Birth Country, Marital Status, Religion, House Type
(5)	Details of personal health condition	-

Please visit any of the ITE Customer & Visitor Centre of ITE Colleges or contact our Industry Officers if you encounter difficulties to complete the information for acceptance of course offer during the acceptance period.

Screenshots for Steps 1 to 7 of Checking Application Results and Acceptance of Course Offer.

Step 1: Enter your User ID and Password (as stated in the verification slip). Click ‘Sign In’.

Student

User ID

Password(case-sensitive)

Sign In

[Forgot Password? \(For New Applicant\)](#)

Important Notes:

1. For existing students, please use the [Portal login](#).
2. The account will be locked after multiple unsuccessful login attempts.

Step 2: Click on ‘Self-Service’, followed by ‘Student Admission’, then ‘View Application Results’ and ‘Proceed to Accept Offer and Continue’.

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View Admission Application Results



To print this page for reference, please right-click your mouse button on this page and select Print.

Intake Type	Course Level	Term	Course	Choice	College	Application Nbr	Application Date	Application Status
TRNN	NITEC	2020 January	Nitec Automotive Technology	3	ITE College West	00714152	07/10/2020	Successful

PROCEED TO ACCEPT OFFER AND CONTINUE

DECLINE OFFER

Your application for the Nitec Automotive Technology course at ITE College West is SUCCESSFUL. You are required to click on the **button** above to proceed to accept or decline the course offer.

If you do not accept the offer by [blank] you are deemed to have withdrawn from your training place and the training place will be offered to other eligible applicants appealing for a place in the course. Please note that you can only accept ONE course for the intake.

IMPORTANT INSTRUCTIONS

If you would like to proceed to accept the course offer, you are required to provide your personal particulars, parent(s) information, health conditions and other records following the 4 steps below to complete the course acceptance process:
Step 1 – View your application results, click 'PROCEED TO ACCEPT OFFER'
Step 2 – Fill in your particulars
Step 3 – Provide your parent(s) / guardian Information
Step 4 – Declare your health conditions and other records

Note: Your sponsoring company may require you to clear a medical check-up before you are accepted for the Traineeship position.

Step 3: Update Students' Particulars.

Favorites | Main Menu > Self Service > Student Admission > View Application Results

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View Admission Application Results

Student Particulars

*Citizenship Status Singapore Citizen
 *Race CHINESE
 *Birth Country Singapore
 *Marital Status Single
 *Religion Buddhism
 *House Type
 *Email Address
 *Total number of family members (including yourself) 3
 This refers to the total no. of all the family members including relatives who are living in the same household with you.
 *Total Gross Monthly Household Income (in S\$) 1475
 This refers to total gross monthly income of all your family members living in the same household with you.
 *Do you have a computing device (e.g. PC, laptop, tablet) at home? Yes No
 *Does your computing device have access to internet at home?
 *Do you own a smartphone?
 *Does your smartphone come with data plan?
 * Mandatory fields
 Please check through your particulars for accuracy. If you are unable to update any of the fields and would like to do so, please seek assistance from any of the ITE Colleges. For change in Citizenship / Race, please inform ITE before term commencement, so that fees can be adjusted promptly.

SAVE AS DRAFT PREVIOUS NEXT

Step 4: Update Parent(s)/Guardian Information.

View Admission Application Results

Parent(s)/Guardian Information

Please provide your father/mother/guardian particulars.

Profile #1
 *Name
 *Citizenship Singapore Citizen *Relationship Father
 Status
 *ID *Emergency Contact No.
 Email Address

Profile #2
 *Name Clear
 *Citizenship Singapore Citizen *Relationship Mother
 Status
 *ID *Emergency Contact No.
 Email Address

* Mandatory fields

SAVE AS DRAFT PREVIOUS NEXT

Step 5: Update Student's Declaration (Health & Other Records). Upon completion, click 'Submit' to accept the course offer.

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View Admission Application Results



Student's Declaration (Health & Other Records)

Do you have any existing special needs, physical or medical health conditions? Students with special needs are encouraged to declare them so that appropriate support services can be provided, including facilitation to be considered for other suitable course if available, should there be difficulties meeting the requirements of the posted course. If you have answered "Yes", please indicate your condition below:	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Do you smoke currently?	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Do you have a criminal record in Singapore or in any other country? Are you currently being investigated or required by the authority to assist in the investigation of any criminal offences?	Yes <input type="radio"/>	No <input checked="" type="radio"/>

Student's Declaration and Acknowledgement

- I confirm that all information provided by me is true and accurate to the best of my knowledge and I have not deliberately omitted any relevant facts. I understand that any false declaration will render me liable to appropriate action, including withdrawal from the course offered.
- I understand and acknowledge that:-
 - (i) the personal data that I provide to ITE shall be treated as confidential. Such data may include but not limited to personal particulars, family data, and assessment records;
 - (ii) the personal data shall be used by ITE for communication purposes with regards to administrative issues, security and matters pertaining to myself and any programmes I may sign up for as facilitated by ITE, through the following modes of communication: Voice Call/Phone call, SMS/MMS (Text messages), Whatsapp or any other data applications (Text messages), Mail and Electronic Mail, and Fax;
 - (iii) the personal data shall be used to facilitate the carrying out of activities by ITE as an educational institution, which would include without limitation, publication or release of information that is customary by educational institutions, such as the awarding of prizes, medals, scholarships, and other marks of distinction whether internally or otherwise, and student or graduation status; and
 - (iv) my data may be used for prescribed evaluative purpose that may include, but is not limited to, evaluation for admissions to institutions of higher learning (eg, the Polytechnics), for the selection and/or disbursement of scholarships/ and/or bursaries/ and/or loans and other support schemes administered by ITE or external organisations.

All fields are mandatory

SAVE AS DRAFT

PREVIOUS

SUBMIT

Step 6: Click 'YES' to confirm your choice.

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View Admission Application Results



Please click "Yes" to confirm Acceptance of Offer for Nitec Automotive Technology at ITE College West.

PREVIOUS

YES

Step 7: Acceptance is successful.

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Online Acceptance Form



To print this page for reference, please right-click your mouse button on this page and select Print.

Intake Type	Course Level	Term	Course	Choice	College	Application Nbr	Application Date	Application Status
TRNN	NITEC	2020 January	Nitec Automotive Technology	3	ITE College West	00714152	07/10/2020	Accepted Offer

We are pleased that you have accepted admission for the Nitec Automotive Technology course at ITE College West and look forward to welcoming you to the Institute of Technical Education. Please contact your posted college as follows should you need further assistance:

ITE College Central - 65902211
ITE College East - 65902262
ITE College West - 65902628
Industry-based Training Division - 6590 2399

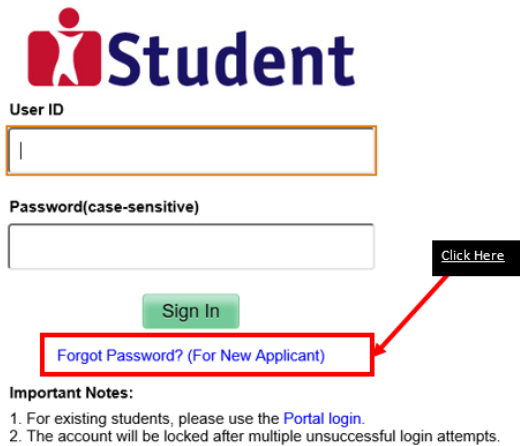
Please ensure that your address and telephone contact details are up-to-date in our System. You may update changes any time via the iStudent Administration System at www.ite.edu.sg. Alternatively, you may approach the Customer Service Centre at your College for assistance.

The offer of an ITE course to applicants is subject to them being physically, medically and mentally fit to pursue the course. This is to ensure that all trainees can benefit from ITE training in a safe and conducive environment. Applicants or students assessed by ITE as being unfit can be withdrawn from the course. Where appropriate, they may be considered for other courses if there are suitable ones.

Steps to follow if you have forgotten your password

Step 1: Click “Forget Password? (For New Applicant)”

1) Click “Forget Password? (For New Applicant)”



istudent

User ID

Password(case-sensitive)

[Click Here](#)

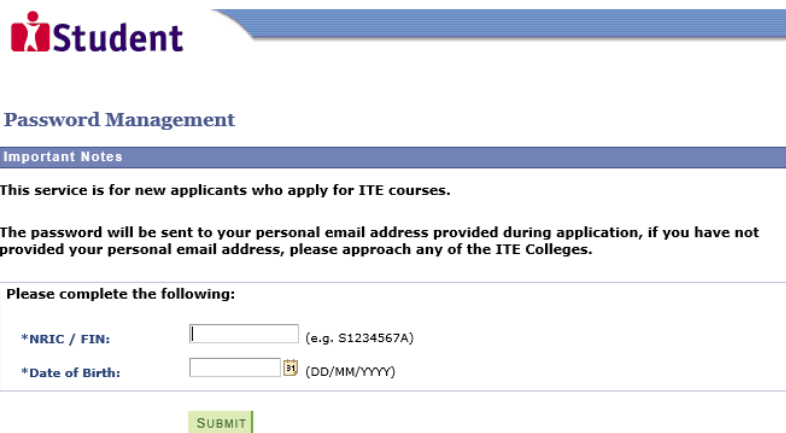
[Sign In](#)

[Forgot Password? \(For New Applicant\)](#)

Important Notes:

1. For existing students, please use the [Portal login](#).
2. The account will be locked after multiple unsuccessful login attempts.

Step 2: Fill in your NRIC and Date of Birth



istudent

Password Management

Important Notes

This service is for new applicants who apply for ITE courses.

The password will be sent to your personal email address provided during application, if you have not provided your personal email address, please approach any of the ITE Colleges.

Please complete the following:

*NRIC / FIN: (e.g. S1234567A)

*Date of Birth: (DD/MM/YYYY)

[SUBMIT](#)

Step 3: You will receive your password via your personal email address provided during application.

From: istudent@ite.edu.sg
To:
Date: 18/01/2019 10:40 AM
Subject: Application for ITE Courses - Request for Password

Dear NUR

Your User ID and Password is given below:

User ID: T00
Password: SA

*Warning: Do not reveal your password to anybody to prevent unauthorised access and transaction over the web.

Your sincerely,
istudent administrator

(This is a computer-generated mail. Please DO NOT reply to this email. If you need further assistance, please approach any of the ITE Colleges.)