

GENERAL INFORMATION ON INTERBANK GIRO SERVICE

1. Applicant must ensure:-
 - Completed form is legible.
 - Not to use correction fluid.
 - To countersign beside any amendment(s)/correction(s)/cancellation(s) made. **Counter-signatures must be made by the account holder(s).**
 - To submit a new form in the event of any change in NRIC/FIN number.
2. **You are required to pay fees** during enrolment via other modes (ie. NETS, credit card or cheque payment) even if you submit this form, to confirm your acceptance of the course.
3. For students who applied for PSEA and/or CPF (for Diploma students) for payment of training fees, if your application is:-
 - Approved and course fees are fully paid, no GIRO deduction will be effected.
 - Not approved or the approved amount is insufficient to pay for your course fees, GIRO deduction will be effected for the shortfall.
4. We will mail a notification letter to the home address in the student portal, informing you of the deduction amount and date. **Please ensure sufficient fund is made available in the designated bank account to meet the full payment of fees due.**
5. You may wish to note that:-
 - For any unsuccessful deductions, your Bank may impose bank charges on you.
 - For termination, you must complete the 'Termination of Interbank GIRO' form.
 - 'Deduction' refers to training fees payable to ITE.
6. For any enquiries on GIRO application or termination, you may contact ITE Customer Service Hotline at 1800-2222 111.
7. Please return the **original** completed Application/Termination for Interbank GIRO form to the Customer & Visitor Centre at any of the colleges:-

ITE College Central
2 Ang Mo Kio Drive
Singapore 567720

ITE College East
10 Simei Ave
Singapore 486047

ITE College West
1 Choa Chu Kang Grove
Singapore 688236