

HIGHER NITEC IN ACCOUNTING

Core Modules

Business Writing & Presentation

On completion of the module, students should be able to apply business writing and presentation skills in a variety of business contexts.

Customer Relationship Management

On completion of the module, students should be able to recognise customer behaviour to build positive customer experience, utilise indicative trends and patterns in Customer Relationship Management (CRM) system to support business decision.

Digital Commerce & Marketing

On completion of the module, students should be able to perform market research and plan, execute and evaluate a digital marketing strategy.

Elementary Business Analytics & Cyber-security

On completion of the module, students should be able to analyse multiple sources of data to improve organisation's processes and achieve strategic objectives through data-driven decision-making concepts and theories. Students will also gain awareness on the importance of data confidentiality and data security.

Accounting Fundamentals

On completion of the module, students should be able to record business transaction, prepare bank reconciliation statements, control accounts, Statement of Comprehensive Income and Statement of Financial Position.

Intermediate Accounting

On completion of the module, students should be able to maintain the fixed asset register, determine the value of stock, correct errors, prepare balance day adjustments and adjusted final account, and prepare GST Returns for sole trader.

Accounting in Business

On completion of the module, students should be able to apply the knowledge and skills, and relate accounting roles and functions to the business environment.

Advanced Accounting

Upon completion of the module students should be able to prepare financial statements for partnerships and limited companies, prepare cash flow statements and cash budget, and to maintain records in computerised accounting system.

Costing

On completion of the module, students should be able to apply costing principles and methods to ascertain the labour costs, materials and overheads for a job process or service.

Industry Attachment

Students will undergo an internship with organisations and apply the skills and knowledge learnt in the accounting course.