

HIGHER NITEC IN SERVICES – ACCOUNTING

Course Code: HSACN

COURSE OBJECTIVE

This course provides students with the skills and knowledge in accounting and related areas for work in the commercial, industrial and public sectors of the job market.

COURSE STRUCTURE

S/N	Module Details	Module Code	Module Objectives
C1	Elementary Business Analytics & Cyber-security 40 (T) 80 (P) Credits 4 Prerequisite: Nil	BS4011FP	On completion of the module, students should be able to analyse multiple sources of data to improve organisation's processes and achieve strategic objectives through data-driven decision-making concepts and theories. Students will also gain awareness on the importance of data confidentiality and data security.
		Equivalent Code Nil	
C2	Accounting Fundamentals 70 (T) 50 (P) Credits 6 Prerequisite: Nil	AC4006FP	On completion of the module, students should be able to record business transactions, prepare bank reconciliation statements, control accounts, Statement of Comprehensive Income and Statement of Financial Position.
		Equivalent Code AC4003FP	
C3	Intermediate Accounting 80 (T) 40 (P) Credits 6 Prerequisite: Advised to complete AC4006FP	AC4007FP	On completion of the module, students should be able to maintain the fixed asset register, determine the value of stock, correct errors, prepare balance day adjustments and adjusted final accounts, and prepare GST Returns for sole trader.
		Equivalent Code AC4004FP	
C4	Advanced Accounting 60 (T) 72 (P) Credits 7 Prerequisite: Advised to complete AC4006FP & AC4007FP	AC5008FP	Upon completion of the module, students should be able to prepare financial statements for partnerships and limited companies, prepare cash flow statements and cash budgets, and to maintain records in a computerised accounting system.
		Equivalent Code AC5005FP	
C5	Costing 80 (T) 40 (P) Credits 5 Prerequisite: Advised to complete AC4006FP & AC4007FP	AC5009FP	On completion of the module, students should be able to apply costing principles and methods to ascertain the costs of labour, materials and overheads for a job process or service.
		Equivalent Code AC5006FP	

Abbreviations: T - Theory, P – Practical

CREDITS FOR CERTIFICATION

Total of 28 credits from successful completion of 5 modules.

VENUE

ITE College Central, ITE College West

Note:

- 1) The training schedule of lessons is subject to change.
- 2) Depending on the demand, not all the modules in the CET *Higher Nitec* in Services courses will be offered in each intake. Where the modules are offered and there is insufficient enrolment, the classes will be cancelled and a full refund will be given to the affected students.