

**REQUEST FOR COMPANY SPONSORSHIP  
(FOR CET HIGHER NITEC, NITEC & ISC COURSES)**

**Note:**

- 1) **A fresh form is to be submitted every term.** A module is of 6 months' duration in a term.
- 2) Employee **must first be enrolled** in at least one module of a course of study.
- 3) Form is to be submitted **within 3 days** of enrolment.

This form is to be completed by the company's representative and to reach ITE HQ Admissions (CET and Special Programmes) Department if the company wishes to sponsor an employee(s). The form may be submitted at any ITE Customer & Visitor Centre or the College of study. It may also be sent via email to **fax21@ite.edu.sg** (Attention: Ms Betty Tay). For enquiries on company sponsorship, please call ITE Customer Service Hotline: 1800 2222 111.

For counter registration, applicants with proof of company sponsorship (e.g. company letters) may fill up this form, attach the supporting documents and submit them at any ITE Customer & Visitor Centre / College of study.

**Section A – Company's Details**

Name of Representative : \_\_\_\_\_ ( Dr / Mr / Ms / Mdm )

Designation of Representative : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Contact No. : \_\_\_\_\_

Email Address : \_\_\_\_\_

UEN No. / Co Regn No. : \_\_\_\_\_ Fax No. : \_\_\_\_\_

SUB-BU Code (5-Digit) : \_\_\_\_\_ (Applicable for public sector organisations)

**Section B – Sponsored Employees and Enrolment Details**

Name	NRIC/FIN	Citizen ship*	Term^	Course	Modules Enrolled (module code & module title)

\* SC – Singapore Citizen, PR – Permanent Resident, NC – Non-Citizen

^ Month-Year (Jan-YY, Apr-YY, Jul-YY, Oct-YY) e.g. (Jan-19 for Jan 2019 Intake).

I declare that the above information is true and complete.

\_\_\_\_\_  
Signature of Representative and Company Stamp

\_\_\_\_\_  
Date