

SKILLSFUTURE SERIES FOR URBAN SOLUTIONS

CoC in Data Analytics Using Microsoft Excel

Course Objective

Participants will be equipped with the necessary skills to perform data cleaning, data analysis and data visualization using Microsoft Excel to gain insights for management reporting and decision making.

Course Content

- Perform data exploring and reconsolidation through Macro
- Design and develop data visualization
- Analyze and develop performance reports

Level of Proficiency

Intermediate

Entry Requirement / Course Advisory

Basic computer skills and familiarity with Microsoft Excel.

Certification Awarded

Certificate of Competency

Course Details

Duration (Hours):

16

Training Venue:

ITE College West

1 Choa Chu Kang Grove Singapore
688236

Course Fees (inclusive of GST)

Full Fee

- \$ 556.40

NETT Fee

(after 70% course fee subsidy)

- \$ 166.92

- For Singapore Citizen & Permanent Resident

Mid-Career Enhanced Subsidy scheme

(after 90% course fee subsidy)

- \$ 62.91

- For Singapore Citizen aged 40 & above

Workfare Training Support scheme

(after 95% course fee subsidy)

- \$ 36.91

- For Singapore Citizen aged 35 & above, earning \$2000 or less per month