



## SDF Funding

80% Course Fee Funding capped at \$17 per hour is applicable for eligible applicants. Absentee Payroll Funding at 80% capped at \$4.50/hour.

Sponsoring companies/organisations will pay ITE the nett fees for each eligible applicant. There is no need to apply for course fee funding through SkillsConnect system.

Applications for absentee payroll funding should be made no later than 30 days after the course start date in the SkillsConnect system at <http://www.skillsconnect.gov.sg>.

## Registration & Payment

Submit application form by post or email.

Payment is required upon confirmation of place. Crossed cheques should be made payable to ITE.

Please write your name, NRIC/FIN, course title and contact number at the back of the cheque.

Closing date: 1 week before course start date or when the class is full.

## Withdrawal & Postponement

Withdrawal or postponement notice must be made in **writing**:

- 2 weeks or more before course start date - Full refund
- Less than 2 weeks before course start date - 50% refund
- On or after course start date - No refund

In the event that the course is cancelled due to unforeseen circumstances, full refund will be given.

## Follow F&B Safety and Hygiene Policies and Procedures (Refresher)

### Objective

The refresher training is to ensure sustained awareness on good hygiene practices by food handlers as required by Singapore Food Agency (SFA).

### Who Should Attend

Chefs, cooks, kitchen helpers, food stall assistants and anyone who needs to fulfill re-certification requirement to work as food handlers.

### Admission Guidelines

Participants must understand and able to communicate in basic English as training and assessment is conducted in English.

Participants must be holders of SFA approved Basic Food Hygiene Course (BFHC) Certificate.

### Content

- Practise good personal hygiene;
- Use safe ingredients;
- Handle food safely;
- Store food safely; and
- Maintain cleanliness of utensils, equipment and service/storage areas

### Certification

Participants will be awarded the WSQ Statement of Attainment (SOA) when they complete the course and pass the end course assessment which comprises practical performance and multiple choice questions.

Candidates certified competent are recognized by SFA as meeting the licensing requirement to work as food handlers.

### Course Details

Duration: 3 hrs training + 1.5 hrs assessment (2.30pm – 7.00pm)

Schedule: please refer to attached training schedule

Venue: ITE College Central (2 Ang Mo Kio Drive S567720)  
ITE College East (10 Simei Drive S486047)  
ITE College West (1 Choa Chu Kang Grove S688236)

Total fee: \$21.60 after subsidy (\$16.00 + \$5.60 GST)  
\$85.60 without subsidy (\$80 + \$5.60 GST)