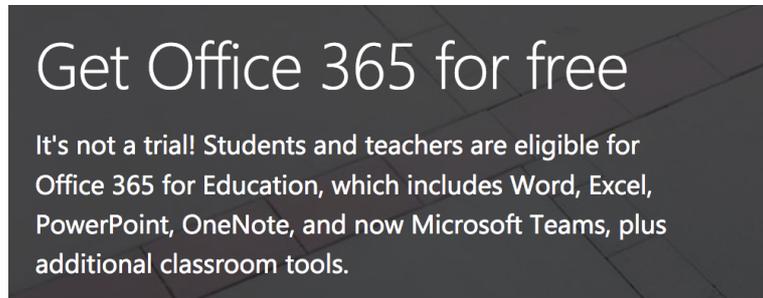


## Office 365 for Education – Full-Time ITE Students



Office 365 for Education is a collection of services that allows you to collaborate and share your schoolwork. It is available for free to full time ITE students. The service includes Office Online (Word, PowerPoint, Excel, and OneNote), unlimited OneDrive storage, Yammer, and SharePoint sites. Students are allowed to install the full Office applications on up to 5 PCs or Macs for free.

### **Procedure:**

1. Sign in at: <http://portal.office.com/>

Microsoft

Sign in

Back Next

Enter your ITE student email address \*

Microsoft

your\_own\_ite\_email@connect.ite.edu.sg

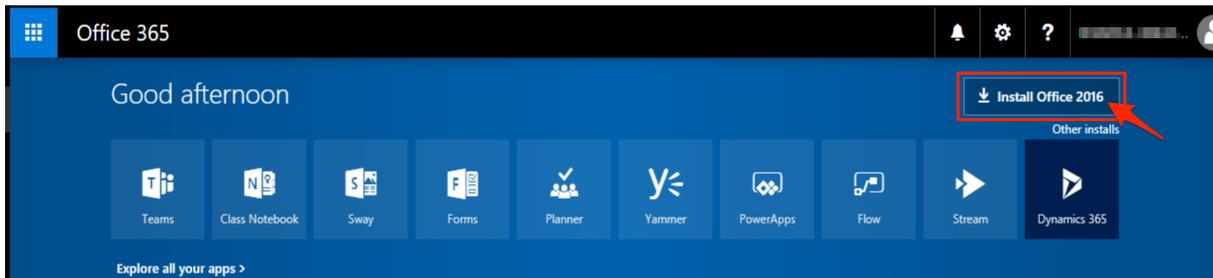
Enter password

Back Sign in

Enter your ITE student email password \*

\* Steps to locate your ITE student email address and password are listed next page.

## 2. Install the office applications



## **Steps to find out your ITE student email address and password**

1. Log into the ITE Student Portal at <http://myportal.ite.edu.sg>
2. Click on the “myEmail” icon.
3. Your ITE student email address and password will be shown:

