

Course Title: Higher Nitec in Service Management**Officer-in-charge:** Ms Joyce Foo**Telephone:** 6590 2435**Email:** Joyce_C_Foo@ite.edu.sg**Course Duration:** 2 year**Off-The-Job Training:** ITE College West**Course Objective:** You will learn to develop a customer-centric and service mindset to deliver a memorable experience to customers. You will also learn how to manage customer contacts and use customer relationship management to anticipate and meet customer needs.

S/N	Name of Company	Company Address	Postal Code	Salary of Fresh Applicants	Salary of Applicants (Completed National Service)	Types of working hours	Details of working hours	Trainee's Job Title / Job Role	Number of working days per week	Post-Training Bond (if any)	Post-Training Bond Duration (if applicable)	Additional Requirements (if any)	Fringe Benefits Offered (if any)
1	Alphawave Technology (S) Pte Ltd	115 King George's Avenue #06-01	208561	\$1,400	\$1,400	Regular Office Hours	Mon-Fri (9am-6.15pm) Sat (9am-1pm)	Customer Service Representative	5.5 Days				
2	CBRE GWS Pte Ltd	2 Tanjong Katong Road, Paya Lebar Quarter 3 #06-01	437161	\$1,300	\$1,500	Regular Office Hours	9:00am To 6:00pm 8:30am To 5:30pm	Receptionist	5	No	Na	Job Title May Defer. Working Hours Subject To Changes Based On Business Needs	Same As Our Full Time Employee
3	Enfinitive Pte Ltd	No 1, Kaki Bukit Road 1, Enterprise One #03-33	415934	\$1,400	\$1,500	Regular Office Hours	Mon - Fri 930am To 1830pm, Sat 930am To 1330pm	Customer Service / Digital Marketer	5.5 Days	No	N.A	Knowledge In Words And Excel Will Be Advantage.	Nil
4	HEC Electrical & Construction Pte Ltd	47 Sungei Kadut Street 6	728873	\$1,400	\$1,400	Regular Office Hours	8.30 am To 6.00 pm	Procurement Support / Contracts Admin	5 Days Per Week				As Per MOM Labor Act
5	Insiro Pte Ltd	49 Tannery Lane, Noble Logistics #03-05	347796	\$1,300	\$1,300	Regular Office Hours	Monday To Thursday 0900 Hours - 1800 Hours (1 Hour Lunch) Friday 0900 Hours - 1715 Hours (1 Hour Lunch) Saturday 1000 Hours - 1300 Hours	Sales Specialist	5.5 Days	No	No	No	Annual & Medical Leave Entitlement / Medical & Dental Benefit / Training & Annual Company Trip (Bond Apply To Staff Less Than 1 Year Employment) / Staff Purchase Subsidies / Health+ Scheme (Sport Activity)

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6	MRC Ventures Pte Ltd	10 Kaki Bukit Ave 4 Premier @ Kaki Bukit #09-68	415874	\$1,300	\$1,800	Regular Office Hours	10am To 7pm		5	No	No	No	No
7	Omni Machinery Pte Ltd	31 Gul Drive	629479	\$1,300	\$1,500	Regular Office Hours	8:30 Am To 5:30 Pm (Monday - Friday) 8:30 Am To 12:30 Pm (Saturday - As May Be Required From Time To Time) 12:00 Pm To 1:00 Pm (Lunch Break)	Business Development Associate	5.5 Days	No			10 Days Annual Leave Per Year 14 Days Medical Leave Per Year
8	Polaris Network Pte Ltd	81 Ubi Avenue 4 Ub.One #03-11	408830	\$1,300	\$1,300	Shift Work	9am - 9pm	Customer Service Officer	5.5	No			Variable Incentives
9	Powekids Tumbles Int'L Pte Ltd	81 Clemenceau Avenue #02-12 UE Square	239917	\$1,400	\$1,500	Shift Work	9 am - 7 pm	Trainer	5.5	Yes	1 Year		Medical, H&S
10	Sam Educorner Pte Ltd	Blk 601B Tampines Ave 9 #01-08 Tampines Greenridges	522601	\$1,300	\$1,400	Shift Work	Weekday 1.00pm To 9.30pm Saturday 8am To 5pm Sunday 10am To 3pm	Business Administration Assistant	5.5 Day			Have Patience And Love For Children Aged 4 To 12 Year Old	1 Mth Bonus (Good Performance), 7 Days Annual Leave, Medical Coverage \$200, 1 Day Exam Leave Per Term, Med Leave MOM Guide
11	Star Ready-Mix Pte Ltd	47 Sungei Kadut Street 6	728873	\$1,400	\$1,400	Regular Office Hours	8.30 am To 6.00 pm	Sales & Admin / Hr Assistant	5 Days Per Week				As Per Mom Labor Act
12	Super Galvanising Pte Ltd	1 Pioneer Sector Walk Singapore 627895	627895	\$1,300	\$1,300	Regular Office Hours	Monday - Friday : 8am-5pm Sat: 8am-12pm		5.5	No			
13	XCEL Industrial Supplies Pte Ltd	3 Fourth Lok Yang Road	629700	\$1,400		Regular Office Hours	Mon - Thu, 8am - 6pm Fri, 8am - 5pm	Customer Service Trainee	5 Days	No			AL- 7 Days Annually Medical Claim \$35/Visit, Capped At \$350 Annually.

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14	YTK Corporate Secretarial Pte. Ltd.	8 Jalan Lembah Kallang Min Ghee Building #06-01	339564	\$1,300	\$1,300	Regular Office Hours	9am - 6pm	Admin Assistant	5.5 (Alternate Saturdays)	No			