



# CONTINUING EDUCATION & TRAINING

Skill up, equip yourself and be  
the master of your own destiny  
with ITE's Short Courses

# Rewrite Your Future



Course Title	SFC	Funding <sup>1</sup>		Hrs	Fees (Incl of GST)	Day	Start Date	End Date	Time	College <sup>2</sup>
		NSA	UTAP							
<b>ENGINEERING</b>										
3D Printing for Beginners	•			7	\$ 288.90	Fri	07 Dec		9am - 6pm	CE
Air-Conditioner Maintenance	•	•	•	20	\$ 524.30	Mon	01 Oct	19 Nov	6.45pm - 9.45pm	CW
Air-Conditioner Maintenance	•	•	•	20	\$ 524.30	Wed	03 Oct	14 Nov	6.45pm - 9.45pm	CE
Air-Conditioning – Basic Maintenance for Home Split Unit	•	•	•	24	\$ 545.70	Wed	03 Oct	21 Nov	6.45pm - 9.45pm	CW
Air-Conditioning – Installation & Commission of City Multi Variable Refrigerant Flow (VRF) System	•	•	•	9	\$ 428.00	Thu	04 Oct	18 Oct	6.45pm - 9.45pm	CE
Air-Conditioning – R32 Safety Awareness Training	•		•	6	\$ 117.70	Wed	03 Oct	10 Oct	6.45pm - 9.45pm	CW
Arc Welding	•	•	•	15	\$ 631.30	Mon	01 Oct	29 Oct	6.45pm - 9.45pm	CW
Audio Visual Systems – Automation & Programming Fundamentals	•	•		21	\$ 502.90	Mon - Wed	10 Dec	12 Dec	9am - 5pm	CC
Automation – Build Your Own Auto-guided Vehicle	•	•		7	\$ 342.40	Wed	12 Dec		9am - 5pm	CW
CAD – Create Parts & Draw Assemblies using SolidWorks	•	•	•	24	\$ 438.70	Wed	03 Oct	21 Nov	6.45pm - 9.45pm	CE
Electrical – Home Maintenance	•	•	•	20	\$ 492.20	Tue	02 Oct	20 Nov	6.45pm - 9.45pm	CE
Electrical – Motor Starters & Maintenance	•	•	•	18	\$ 299.60	Mon	01 Oct	12 Nov	6.45pm - 9.45pm	CE
Electrical Control – Air-Con Maintenance	•	•	•	18	\$ 342.40	Tue	09 Oct	20 Nov	6.45pm - 9.45pm	CW
Electrical Installation – CP5:1998 Code of Practice	•	•	•	30	\$ 449.40	Mon	01 Oct	10 Dec	6.45pm - 9.45pm	CE
Electrical Installation – Test & Inspect Residential & Commercial Properties	•	•	•	15	\$ 353.10	Wed	03 Oct	31 Oct	6.45pm - 9.45pm	CE
Electrical Maintenance (Beginner)	•	•	•	18	\$ 374.50	Thu	04 Oct	08 Nov	6.45pm - 9.45pm	CE
Electrical Maintenance (Beginner)	•	•	•	18	\$ 374.50	Wed	07 Nov	12 Dec	6.45pm - 9.45pm	CE
Electrical Measurement & Errors	•	•		7	\$ 171.20	Sat	24 Nov		9am - 5pm	CC
Fibre Optics – Essential Skills for Installer	•	•	•	15	\$ 813.20	Mon & Tue	10 Dec	11 Dec	9am - 5pm	CE
Fibre Optics – Test & Troubleshoot	•	•	•	8	\$ 406.60	Wed	12 Dec		8.30am - 5.30pm	CE
Fire Protection – Equipment Maintenance	•	•	•	20	\$ 481.50	Tue	02 Oct	20 Nov	6.45pm - 9.45pm	CW
Hydraulics – Fundamental Principles	•	•	•	27	\$ 577.80	Tue	02 Oct	04 Dec	6.45pm - 9.45pm	CE
Hydraulics – Fundamental Principles	•	•	•	27	\$ 577.80	Fri	05 Oct	30 Nov	6.45pm - 9.45pm	CW
Mobile Phone – Essential Servicing Skills	•	•	•	18	\$ 374.50	Sun	14 Oct	28 Oct	9am - 5pm Last day 9am - 1pm	CE
Pipe Fitting	•	•	•	24	\$ 395.90	Sat	06 Oct	27 Oct	9am - 4pm	CC
PLC Programming – Fundamentals	•	•	•	30	\$ 631.30	Fri	05 Oct	07 Dec	6.45pm - 9.45pm	CW
PLC Programming – Fundamentals	•	•	•	30	\$ 631.30	Sat	20 Oct	08 Dec	1 - 5pm	CE
PLC programming – Introduction to Alternative Languages (FB, ST & SFC)	•	•		30	\$ 663.40	Sat	06 Oct	08 Dec	9am - 12pm	CW
Plumbing Maintenance	•	•	•	20	\$ 363.80	Thu	04 Oct	15 Nov	6.45pm - 9.45pm	CE

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Swimming Pool Maintenance & Operation	•	•	•	30	\$ 545.70	Mon	01 Oct	10 Dec	6.45pm - 9.45pm	CE
TIG Welding	•	•	•	21	\$ 1,080.70	Wed	03 Oct	14 Nov	6.45pm - 9.45pm	CC
<b>ELECTRONICS &amp; INFO-COMM TECHNOLOGY</b>										
Adobe Illustrator – Fundamentals	•	•	•	12	\$ 256.80	Fri	12 Oct	02 Nov	6.45pm - 9.45pm	CC
Adobe Photoshop – Digital Image Enhancement	•	•		12	\$ 224.70	Tue & Thu	02 Oct	11 Oct	6.45pm - 9.45pm	CC
Android Programming – Cloud & Internet of Things Integration	•	•	•	18	\$ 524.30	Tue & Thu	09 Oct	25 Oct	6.45pm - 9.45pm	CW
AutoCAD 2018 (Beginner)	•	•	•	30	\$ 642.00	Mon & Wed	01 Oct	31 Oct	6.45pm - 9.45pm	CC
AutoCAD 2018 (Beginner)	•	•	•	30	\$ 642.00	Tue & Thu	02 Oct	01 Nov	6.45pm - 9.45pm	CC
AutoCAD 2018 (Intermediate)	•	•	•	30	\$ 663.40	Mon,Wed & Fri	07 Nov	28 Nov	6.45pm - 9.45pm	CC
CAD – Cloud – Based 3D Modelling	•			12	\$ 331.70	Sat	06 Oct	13 Oct	9am - 5pm	CE
Computer Maintenance – Basic Diagnostic & Repair	•	•	•	30	\$ 524.30	Mon & Thu	01 Oct	01 Nov	6.45pm - 9.45pm	CC
Computer Maintenance – Basic Diagnostic & Repair	•	•	•	30	\$ 524.30	Sat	06 Oct	03 Nov	9am - 4pm	CC
Computer Maintenance – Basic Diagnostic & Repair	•	•	•	30	\$ 524.30	Mon & Thu	08 Nov	10 Dec	6.45pm - 9.45pm	CC
Computer Maintenance – Basic Diagnostic & Repair	•	•	•	30	\$ 524.30	Sat	10 Nov	08 Dec	9am - 4pm	CC
Create a Website using Content Management System (CMS)		•	•	3	\$ 80.25	Fri	05 Oct		6.45pm - 9.45pm	CC
Create Your Own Augmented Reality (AR) Applications	•	•	•	9	\$ 288.90	Fri	19 Oct	02 Nov	2pm - 5pm	CC
Cyber Security – Ethical Hacking Fundamentals	•	•	•	12	\$ 321.00	Tue & Thu	09 Oct	18 Oct	6.45pm - 9.45pm	CW
Cyber Security – Personal Best Practices	•	•	•	9	\$ 278.20	Wed	14 Nov	28 Nov	6.30 - 9.30pm	CW
Cybersecurity – Wireless Hacking & Security	•	•	•	8	\$ 171.20	Tue & Thu	23 Oct	01 Nov	6.45pm - 8.45pm	CW
Data Analytics using Microsoft Excel (Advanced)	•			14	\$ 288.90	Sat, Sun	20 Oct	21 Oct	9am - 5pm	CW
Data Analytics using Microsoft Excel (Beginners)	•			14	\$ 288.90	Sat, Sun	06 Oct	07 Oct	9am - 5pm	CW
Data Analytics using Microsoft Excel (Intermediate)	•			14	\$ 288.90	Sat, Sun	13 Oct	14 Oct	9am - 5pm	CW
Digital Publishing	•	•	•	8	\$ 160.50	Tue - Thu	02 Oct	04 Oct	6:45pm - 9:45pm Last Day (6.45pm- 8:45pm)	CW
Excel 2010 – Visual Basic Programming	•	•	•	32	\$ 791.80	Sat	27 Oct	01 Dec	9am - 4pm	CW
Home Security – Video Surveillance Made Easy	•	•	•	12	\$ 299.60	Sat	24 Nov	01 Dec	9am - 4pm	CW
Internet of Things – Connect Devices using Thingbox	•	•	•	12	\$ 321.00	Tue & Thu	13 Nov	22 Nov	6.45pm - 9.45pm	CW
IP Networking – Configure LAN, WAN, Internet & Intranet For Physical Security Professionals	•	•	•	12	\$ 299.60	Tue & Thu	09 Oct	18 Oct	6.45pm - 9.45pm	CW
IT Literacy – Basic Powerpoint	•	•	•	7	\$ 139.10	Sat	13 Oct		9am - 5pm	CC
IT Literacy – Google Drive Apps Basic	•	•	•	12	\$ 235.40	Sat	13 Oct	20 Oct	9am - 4pm	CC
IT Literacy – Basic Microsoft Word	•	•	•	7	\$ 139.10	Sat	20 Oct		9am - 5pm	CC
IT Network – Set-up Home & Small Business (Wireless)	•	•	•	12	\$ 235.40	Mon & Wed	15 Oct	24 Oct	6.45pm - 9.45pm	CC
Micro:bit – Build an Auto-Watering Plant System	•	•	•	7	\$ 171.20	Sat	24 Nov		9am - 5pm	CC
Micro:bit – Digital Making using MicroPython Programming	•	•	•	14	\$ 267.50	Sat	03 Nov	10 Nov	9am - 5pm	CC
Raspberry Pi – Build a Computer	•	•	•	15	\$ 428.00	Mon & Wed	08 Oct	22 Oct	6.45pm - 9.45pm	CW
Smart Phone – Develop Android Apps (Beginner)	•	•	•	18	\$ 353.10	Mon	08 Oct	19 Nov	6.45pm - 9.45pm	CW
Web Content Management System (WCMS) – Installation & Configuration	•	•		7	\$ 171.20	Thu & Fri	18 Oct	19 Oct	6.30pm - 10.00pm	CW
Web Server – Configure Web Server, Registration, Feedback & Admin Pages	•	•		15	\$ 428.00	Tue & Thu	30 Oct	15 Nov	6.45pm - 9.45pm	CW
Web Server – Set up Web Servers, Create Web Pages & Maintain Websites	•	•	•	15	\$ 428.00	Mon & Wed	08 Oct	22 Oct	6.45pm - 9.45pm	CW

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Web Server – Set-up Web Servers, Create Web Pages & Maintain Websites	●	●	●	15	\$ 428.00	Mon & Wed	29 Oct	12 Nov	6.45pm - 9.45pm	CW
<b>BUSINESS &amp; COMMUNICATION</b>										
ABSS Accounting Software	●			14	\$ 374.50	Wed & Thu	12 Dec	13 Dec	9 am to 5 pm	CE
Blogshop – Design Your Very Own	●	●	●	10	\$ 256.80	Tue-Thu	13 Nov	15 Nov	First 2 days (6pm - 9pm) Last Day (6 - 10pm)	CC
Build a Successful Blog that Attracts & Keeps Customers	●	●		15	\$ 374.50	Tue & Wed	09 Oct	17 Oct	1st 3 days (6-10pm) Last day (6-9pm)	CC
Communicate at Work	●	●	●	20	\$ 235.40	Tue	16 Oct	11 Dec	6.45 - 9.15pm	CC
Communicate with Reports	●	●	●	20	\$ 235.40	Tue	16 Oct	11 Dec	6.45 - 9.15pm	CC
English for Everyday Communication	●	●	●	20	\$ 235.40	Tue	16 Oct	11 Dec	6.45 - 9.15pm	CC
Everyday Mandarin (Beginners)	●	●	●	18	\$ 224.70	Tue	23 Oct	04 Dec	6.45 - 9.45pm	CC
Facebook & Instagram – Promote Your Business	●	●	●	9	\$ 256.80	Tue & Thu	27 Nov	04 Dec	6.45pm - 9.45pm	CW
Home Business – Legal & Operational Considerations	●	●		12	\$ 203.30	Mon	29 Oct	26 Nov	6.45pm - 9.45pm	CC
Home Business – Selling Online	●	●	●	12	\$ 224.70	Mon	01 Oct	22 Oct	6.45pm - 9.45pm	CC
Internet Marketing – Make Money Online	●	●	●	15	\$ 310.30	Thu	04 Oct	01 Nov	6.45pm - 9.45pm	CE
Introduction to Managing a Hawker Business <i>*Class Full</i>	●			7.5	\$ 181.90	Tue -Thu	23 Oct	25 Oct	6.45pm - 9.45pm	CW
Payroll Software – ABSS Payroll	●			7	\$ 117.70	Fri	14 Dec		9am - 5pm	CE
Project Management – Essential Skills	●	●		16	\$ 417.30	Sat	24 Nov	01 Dec	9am - 6pm	CW
Sales – Closing Deals the Right Way	●	●		18	\$ 342.40	Fri	05 Oct	09 Nov	6.45pm - 9.45pm	CE
Sales – Marketing with Augmented Reality (AR)	●	●		9	\$ 288.90	Fri	19 Oct	02 Nov	2pm - 5pm	CC
Social Media – Facebook Marketing	●	●	●	7	\$ 171.20	Fri	21 Dec		9am - 6pm	CW
<b>DESIGN &amp; MEDIA</b>										
Animation – Developed marketing & Communication Video using Powtoon	●	●	●	7	\$ 203.30	Mon	10 Dec		9am - 5pm	CW
Basic Digital Photography	●	●	●	12	\$ 224.70	Sat & Sun	06 Oct	07 Oct	9am - 4pm	CW
Cityscape Photography		●	●	5	\$ 101.65	Sat	10 Nov		9am - 3pm	CC
Home Renovation – Preparation & Ideas	●	●	●	7	\$ 117.70	Sat	27 Oct		9am - 5pm	CC
Home Renovation – Preparation & Ideas	●	●	●	7	\$ 117.70	Sat	24 Nov		9am - 5pm	CC
iBooks Author		●		3	\$ 48.15	Fri	26 Oct		6.45pm - 9.45pm	CW
iMovie for Mac – Create Movies & Trailers (Beginner)	●	●		7	\$ 101.65	Sat	03 Nov		9am - 5pm	CC
Infographics – Design & Presentation	●	●	●	7	\$ 149.80	Sat	03 Nov		9am - 5pm	CC
Introduction to Prezi		●	●	3	\$ 80.25	Fri	05 Oct		6.45pm - 9.45pm	CC
Photography – Media Storage & Management using Cloud	●	●		7	\$ 192.60	Tue	11 Dec		9am - 5pm	CW
Photography & Photo Editing	●	●	●	15	\$ 406.60	Tue & Thu	20 Nov	04 Dec	6.45pm - 9.45pm	CW
Social Media – Bond Across Generations	●		●	9	\$ 181.90	Sat & Sun	17 Nov	18 Nov	9am - 1.30pm	CC
Social Media Content Creation using Photoshop CC	●	●	●	12	\$ 256.80	Mon & Tue	01 Oct	09 Oct	6:45pm - 9:45pm	CW
Ultimate 3-in-1 WordPress Boot Camp	●	●	●	15	\$ 299.60	Thu	04 Oct	01 Nov	6.45pm - 9.45pm	CE
<b>LIFESTYLE CULINARY &amp; WELLNESS</b>										
Asian Cooking - Fundamentals	●	●		9	\$ 192.60	Fri	16 Nov	07 Dec	6pm - 9pm	CW
Basic Eyelash Extension	●			7	\$ 256.80	Sat	06 Oct		9am - 5pm	CE
Basic Make-up & Hairstyling for Business	●	●		7	\$ 149.80	Wed	12 Dec		9am - 5pm	CC
Creative Gift Wrapping					\$ 64.20	Fri	07 Dec		2 pm- 5pm	CW
Floral Design – Table Arrangements	●	●		9	\$ 235.40	Wed	17 Oct	31 Oct	6.45pm - 9.45pm	CW

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Grooming – Dressing & Colour Analysis	•	•		7	\$ 160.50	Sat	13 Oct		9am - 5pm	CE
Health & Fitness – Fundamental Physical Conditioning	•	•		8	\$ 192.60	Mon & Wed	15 Oct	24 Oct	6.45pm - 8.45pm	CW
IT Literacy – Online Shopping on Taobao				3	\$ 53.50	Mon	15 Oct		6pm - 9pm	CE
Italian Cuisine – Hand-Made Pasta		•	•	3	\$ 64.20	Fri	05 Oct		6.45pm - 9.45pm	CW
Introduction to Japanese Cuisine				3	\$ 74.90	Fri	09 Nov		6pm - 9pm	CW
Pastry – Cookies, Tarts & Cakes for High Tea	•	•	•	9	\$ 224.70	Tue & Wed	11 Dec	12 Dec	Day1 (1-5pm) Day2 (1-6pm)	CC
Special Effects Makeup (Mouflage)	•			7	\$ 160.50	Sat	06 Oct		9am - 5pm	CE
Teambuilding Games for Teachers & Coaches				3	\$ 64.20	Sat	01 Dec		9am - 12pm	CE

### Application Procedure

Application can be made at the Customer & Visitor Centre, by post or via online at <http://www.ite.edu.sg/wps/portal/intake> (click on 'Application for Short Courses'). Registration is on first come first served basis.

ITE reserves the right to cancel a class when there are insufficient applicants. Full refunds will be made to affected applicants.

You may contact the ITE hotline at 1800-2222 111 or email [cnt@ite.edu.sg](mailto:cnt@ite.edu.sg) to enquire about course vacancy.

### Certification

Participants will be awarded a Certificate of Achievement upon attaining an attendance of at least 75%.

### <sup>2</sup>College

CC : ITE College Central (Ang Mo Kio), 2 Ang Mo Kio Drive, Singapore 567720

CE : ITE College East (Simei), 10 Simei Avenue, Singapore 486047

CW : ITE College West (Choa Chu Kang), 1 Choa Chu Kang Grove, Singapore 688236

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### <sup>1</sup>Funding & Payment

Selected short courses are eligible for the following funding incentives & subsidies.

#### SkillsFuture Credit (SFC)

Singaporean aged 25 years & above can use their SkillsFuture Credits to offset fees for approved courses. This is only applicable to self-funding individuals. Claims for use of the credits are to be submitted at [www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit), during the window period starting 60 days before the course start date.

#### Union Training Assistance Programme (UTAP)

NTUC members are eligible for the UTAP, an individual skills upgrading account. Members enjoy 50% unfunded course fee support of up to \$250 per year for supported courses. More information is available at [skillsupgrade.ntuc.org.sg](http://skillsupgrade.ntuc.org.sg).

#### National Silver Academy (NSA)

Singaporean aged 50 years & above are eligible for NSA subsidy of up to 50% of course fee for supported courses. Applicants who are registering for the first time are required to visit the ITE's Customer & Visitor Centres with their NRIC for verification. More information is available at [www.nsa.org.sg](http://www.nsa.org.sg)

#### NTUC Education & Training Fund @SkillsFuture for Digital Workplace (NETF@SFDW)

The NETF@SFDW provides training subsidies to NTUC union members. To check membership status & eligibility, please contact the NTUC hotline at 6213 8008 or download the "My NTUC" app.

#### Skills Development Fund (SDF) – Employers

Application for the SDF are to be made at the SkillsConnect System [www.skillsconnect.gov.sg](http://www.skillsconnect.gov.sg). Enquiries on the use of SkillsConnect can be directed to the SkillsFuture Singapore (SSG) at 6785 5785.