



# CONTINUING EDUCATION & TRAINING

Skill up, equip yourself and be  
the master of your own destiny  
with ITE's Short Courses

# Rewrite Your Future



Course Title	SFC	Funding <sup>1</sup>		Hrs	Fees (Incl of GST)	Day	Start Date	End Date	Time	College <sup>2</sup>
		NSA	UTAP							
<b>Engineering</b>										
Air-Conditioner Maintenance	•	•	•	20	524.30	Mon	9 Jul	20 Aug	6.45pm - 9.45pm	CW
Air-Conditioning – Basic Maintenance for Home Split Unit	•	•	•	24	545.70	Wed	11 Jul	5 Sep	6.45pm - 9.45pm	CE
						Wed	11 Jul	5 Sep	6.45pm - 9.45pm	CW
Air-Conditioning – Installation & Commission of City Multi Variable Refrigerant Flow (VRF) System	•	•		9	428.00	Thu	12 Jul	26 Jul	6.45pm - 9.45pm	CE
Air-Conditioning – R32 Safety Awareness Training	•	•	•	6	117.70	Wed	8 Aug	15 Aug	6:45pm - 9:45pm	CW
						Wed	5 Sep	12 Sep	6:45pm - 9:45pm	CW
Arc Welding	•	•		15	631.30	Mon	9 Jul	6 Aug	6.45pm - 9.45pm	CW
Audio Visual Systems – Automation & Programming Fundamentals	•	•		21	502.90	Mon - Wed	17 Sep	19 Sep	9 - 5pm	CC
CAD – Create Parts & Draw Assemblies using SolidWorks	•	•		24	438.70	Wed	4 Jul	22 Aug	6:45pm - 9:45pm	CE
Display Panel System Calibrations & Servicing Skills	•	•		14	278.20	Fri & Sat	17 Aug	18 Aug	9 am - 5 pm	CE
Electrical – Home Maintenance	•	•		20	492.20	Tue	10 Jul	21 Aug	6.45pm - 9.45pm	CE
						Fri	13 Jul	24 Aug	6.45pm - 9.45pm	CE
Electrical – Motor Starters & Maintenance	•	•		18	299.60	Mon	9 Jul	13 Aug	6.45pm - 9.45pm	CE
Electrical Control – Air-Con Maintenance	•	•		18	342.40	Tue	17 Jul	28 Aug	6.45pm - 9.45pm	CW
Electrical Installation – CP5:1998 Code of Practice	•	•		30	449.40	Mon	9 Jul	10 Sep	6.45pm - 9.45pm	CE
Electrical Installation – Test & Inspect Residential & Commercial Properties	•	•		15	353.10	Wed	11 Jul	8 Aug	6.45pm - 9.45pm	CE
Electrical Maintenance (Beginner)	•	•		18	374.50	Thu	12 Jul	23 Aug	6.45pm - 9.45pm	CE
						Wed	15 Aug	26 Sep	6.45pm - 9.45pm	CE
Electrical Measurement & Errors	•			7	214.00	Sat	1 Sep	1 Sep	9am - 5pm	CC
Fire Protection – Equipment Maintenance	•	•	•	20	481.50	Tue	10 Jul	21 Aug	6.45pm - 9.45pm	CW
Hydraulics – Fundamental Principles	•	•		27	577.80	Tue	3 Jul	28 Aug	6.45pm - 9.45pm	CE
Hydraulics – Industry Applications & Troubleshooting	•	•		24	567.10	Fri	13 Jul	7 Sep	6.45pm - 9.45pm	CW
IoT Applications – Node-RED on Raspberry Pi	•	•	•	7	278.20	Thu	20 Sep	20 Sep	9am - 5pm	CW
Microsoldering – Surface Mount Components/Devices (SMD) for Industry	•	•		21	781.10	Mon - Wed	17 Sep	19 Sep	9am - 5pm	CW

Course Title	SFC	Funding <sup>1</sup>		Hrs	Fees (Incl of GST)	Day	Start Date	End Date	Time	College <sup>2</sup>
		NSA	UTAP							
Mobile Phone – Essential Servicing Skills	•	•		18	374.50	Sun	22 Jul	5 Aug	9am to 5pm (first 2 days) 9am to 1pm (last day)	CE
PLC Programming – Fundamentals	•	•		30	631.30	Fri	13 Jul	21 Sep	6.45pm - 9.45pm	CW
						Sat	21 Jul	8 Sep	1pm - 5pm	CE
PLC Programming – Introduction to Alternative Languages (FB, ST & SFC)	•	•		30	663.40	Sat	14 Jul	15 Sep	9am - 12pm	CW
Plumbing Maintenance	•	•		20	363.80	Thu	12 Jul	30 Aug	6.45pm - 9.45pm	CE
Swimming Pool Maintenance & Operation	•	•	•	30	545.70	Mon	9 Jul	10 Sep	6.45pm - 9.45pm	CE
TIG Welding	•	•		21	1,080.70	Wed	11 Jul	29 Aug	6.45pm - 9.45pm	CC
<b>ELECTRONICS &amp; INFO-COMM TECHNOLOGY</b>										
3D Printing – Model Building	•	•	•	18	502.90	Sat	4 Aug	18 Aug	9am-4pm	CC
Adobe Illustrator – Fundamentals	•	•	•	12	256.80	Fri	13 Jul	3 Aug	6.45pm - 9.45pm	CC
Adobe Photoshop – Digital Image Enhancement	•	•		12	224.70	Tue & Thu	17 Jul	26 Jul	6.45pm - 9.45pm	CC
Android Programming – Cloud & Internet of Things Integration	•	•	•	18	524.30	Tue & Thu	17 Jul	2 Aug	6.45pm- 9.45pm	CW
Animation – Developed Marketing & Communication Video using Powtoon	•	•	•	7	246.10	Mon	17 Sep	17 Sep	9:00am - 5:00pm	CW
AutoCAD 2018 (Beginner)	•	•	•	30	642.00	Mon & Wed	9 Jul	8 Aug	6:45pm - 9:45pm	CC
AutoCAD 2018 (Beginner)	•	•	•	30	642.00	Tue & Thu	10 Jul	14 Aug	6:45pm - 9:45pm	CC
AutoCAD 2018 (Intermediate)	•	•	•	30	663.40	Mon,Wed & Fri	17 Aug	12 Sep	6:45pm - 9:45pm	CC
Blender 3D – Modelling & Animation	•	•		18	385.20	Mon, Wed & Fri	3 Sep	14 Sep	9 - 12 noon	CC
CAD – Cloud-based 3D Modelling				12	331.70	Sat	7 Jul	14 Jul	9am-5pm	CE
Computer Maintenance – Basic Diagnostic & Repair	•	•		30	524.30	Mon & Thu	9 Jul	13 Aug	6:45pm - 9:45pm	CC
						Sat	14 Jul	11 Aug	9-4pm	CC
Create a Website using Content Management System (CMS)		•		3	96.30	Fri	13 Jul	13 Jul	6.45pm - 9.45pm	CC
Create Your Own Augmented Reality (AR) Applications	•	•	•	9	288.90	Fri	20 Jul	3 Aug	Friday 2-5pm	CC
Cyber Security - Ethical Hacking Fundamentals	•	•	•	12	321.00	Tue & Thu	17 Jul	26 Jul	6:45pm - 9:45pm	CW
Cyber Security – Personal Best Practices	•	•	•	9	278.20	Wed	15 Aug	5 Sep	6:30pm - 9:30pm	CW
Cyber Security – Wireless Hacking & Security	•	•	•	8	203.30	Tue & Thu	17 Jul	26 Jul	6:45pm to 8:45pm	CW
Digital Publishing	•	•	•	8	203.30	Tue, Wed & Thu	14 Aug	16 Aug	6:45pm - 9:45pm	CW
Excel 2010 – Visual Basic Programming	•	•		32	791.80	Sat	4 Aug	8 Sep	9am - 4pm	CW
Home Security – Video Surveillance Made Easy	•	•	•	12	299.60	Sat	1 Sep	8 Sep	9am - 4pm	CW
iBooks Author		•		3	64.20	Fri	20 Jul	20 Jul	6.45pm - 9.45pm	CW
iMovie for Mac – Create Movies & Trailers (Beginner)	•	•		7	128.40	Sat	7 Jul	7 Jul	9 am - 5 pm	CC
Infographics – Design & Presentation	•	•	•	7	181.90	Mon	24 Sep	24 Sep	9am - 5 pm	CC
Internet of Things – Connect Devices Using Thingbox	•	•	•	12	321.00	Tue & Thu	28 Aug	6 Sep	6.45pm - 9.45pm	CW
Introduction to Prezi		•		3	96.30	Fri	13 Jul	13 Jul	6.45pm - 9.45pm	CC

Course Title	SFC	Funding <sup>1</sup>		Hrs	Fees (Incl of GST)	Day	Start Date	End Date	Time	College <sup>2</sup>
		NSA	UTAP							
IP Networking – Configure LAN, WAN, Internet & Intranet For Physical Security Professionals	●	●	●	12	299.60	Tue & Thu	14 Aug	23 Aug	6.45pm - 9.45pm	CW
IT Literacy - Basic PowerPoint	●	●	●	7	171.20	Sat	18 Aug	18 Aug	9 - 5pm	CC
IT Literacy – Basic Microsoft Word	●	●	●	7	171.20	Sat	25 Aug	25 Aug	9 - 5pm	CC
IT Literacy – Online Shopping on Taobao				3	64.20	Mon	9 Jul	9 Jul	6.00pm - 9.00pm	CE
IT Network – Set-up Home & Small Business (Wireless)	●	●	●	12	235.40	Mon & Wed	16 Jul	25 Jul	6.45pm - 9.45pm	CC
Micro:bit – Build an Auto-Watering Plant System	●	●	●	7	192.60	Sat	18 Aug	18 Aug	9am-5pm	CC
Photography – Media Storage & Management Using Cloud	●			7	246.10	Tue	18 Sep	18 Sep	0900 to 1700hrs	CW
Raspberry Pi – Build a Computer	●	●	●	15	428.00	Mon & Wed	16 Jul	30 Jul	6:45pm - 9:45pm	CW
Smart Phone – Develop Android Apps (Beginner)	●	●	●	18	353.10	Mon	16 Jul	20 Aug	6.45pm - 9.45pm	CW
Social Media Content Creation using Photoshop CC	●	●	●	12	256.8	Mon & Tue	13 Aug	21 Aug	6.45pm - 9.45pm	CW
Ultimate 3-in-1 WordPress Boot Camp	●	●	●	15	299.60	Thu	12 Jul	16 Aug	6.45pm to 9.45pm	CE
Web Content Management System (WCMS) – Installation & Configuration	●	●		7	224.70	Thu & Fri	26 Jul	27 Jul	6:30pm - 10:00pm	CW
Web Server – Configure Web Server, Registration, Feedback & Admin Pages	●	●		15	428.00	Tue & Thu	14 Aug	28 Aug	6.45pm - 9.45pm	CW
Web Server – Set up Web Servers, Create Web Pages & Maintain Websites	●	●		15	428.00	Mon & Wed	16 Jul	30 Jul	6.45pm - 9.45pm	CW
						Mon & Wed	6 Aug	20 Aug	6.45pm - 9.45pm	CW
<b>BUSINESS</b>										
Blogshop – Design Your Very Own	●	●	●	10	256.80	Tue-Thu	14 Aug	16 Aug	6 - 9pm (first 2 days) 6 - 10pm (last day)	CC
Build a Successful Blog that Attracts & Keeps Customers	●	●		15	374.50	Tue & Wed	24 Jul	1 Aug	1st 3 days - 4 hours. (6-10pm) = 12hours Last day - 3 hours (6-9pm)	CC
Facebook & Instagram – Promote Your Business	●	●	●	9	256.80	Tue & Thu	10 Jul	17 Jul	6:45 pm - 9:45 pm	CW
Finance – Introduction to Statement of Cash Flows & Financial Ratios	●	●		7	214.00	Mon	17 Sep	17 Sep	9am-5pm	CC
Home Business – Legal & Operational Considerations	●	●		12	203.30	Mon	13 Aug	3 Sep	6.45pm - 9.45pm	CC
Home Business – Selling Online	●	●	●	12	224.70	Mon	9 Jul	30 Jul	6.45pm - 9.45pm	CC
Home Business – Selling Online @ Clementi Public Library <b>*NEW</b>	●	●	●	12	224.70	Fri	7 Sep	21 Sep	1pm - 5pm	Clementi Library
Home Business – What Business to Start?	●	●		12	203.30	Thu	10 Jul	19 Jul	6.45pm - 9.45pm	CC
Internet Marketing – Make Money Online	●	●	●	15	310.30	Thu	12 Jul	16 Aug	6:45 pm - 9:45 pm	CE
Introduction to Managing a Hawker Business	●			7.5	181.90	Tue -Thu	14 Aug	16 Aug	6.45pm - 9.15pm	CW
Making Presentations with Confidence	●	●		14	181.9	Tue & Thu	24 Jul	2 Aug	6pm - 9.30pm	CE
MYOB – For SMEs	●	●	●	20	438.70	Mon - Wed	2 Jul	4 Jul	9 am to 5 pm	CC
Party Planner Workshop				3	64.20	Mon	16 Jul	16 Jul	6.45pm - 9.45pm	CW
Project Management – Essential Skills	●	●		16	417.30	Sat	1 Sep	8 Sep	9am - 6 pm	CW
Sales – Closing Deals the Right Way	●	●		18	342.40	Fri	6 Jul	10 Aug	6:45 pm - 9:45 pm	CE
Sales – Marketing with Augmented Reality (AR)	●	●		9	288.90	Fri	20 Jul	3 Aug	6:45 pm - 9:45 pm	CC
StartUp 101	●	●	●	27	513.60	Mon-Thu & Sat	24 Sep	29 Sep	24-27 Sep - 9am - 4pm 29 Sep - 9am - 12pm	CC

Course Title	SFC	Funding <sup>1</sup>		Hrs	Fees (Incl of GST)	Day	Start Date	End Date	Time	College <sup>2</sup>
		NSA	UTAP							
Social Media – Facebook Marketing	•	•	•	7	224.70	Mon	4 Jul	4 Jul	9am - 6pm	CW
Visual Merchandising – Create Windows Display	•	•		7	203.30	Wed & Thu	19 Sep	20 Sep	6.15pm - 9.45pm	CW
<b>PERSONAL DEVELOPMENT &amp; ENRICHMENT</b>										
Basic Digital Photography	•	•	•	12	224.70	Sat & Sun	18 Aug	19 Aug	9am - 4pm	CW
Basic Make-up & Hairstyling for Business	•	•		7	192.60	Wed	19 Sep	19 Sep	9am - 5pm	CC
Beginners' English – Level 1	•	•	•	25	267.50	Thu	12 Jul	20 Sep	6.45pm - 9.15pm	CE
						Fri	13 Jul	14 Sep	6.45pm - 9.15pm	CW
						Tue	21 Aug	23 Oct	6.45pm - 9.15pm	CC
Beginners' English – Level 2	•	•	•	25	267.50	Thu	12 Jul	20 Sep	6.45pm - 9.15pm	CE
						Fri	13 Jul	14 Sep	6.45pm - 9.15pm	CW
						Tue	21 Aug	23 Oct	6.45pm - 9.15pm	CC
Beginners' English – Level 3	•	•	•	25	267.50	Thu	12 Jul	20 Sep	6.45pm - 9.15pm	CE
						Fri	13 Jul	14 Sep	6.45pm - 9.15pm	CW
						Tue	21 Aug	23 Oct	6.45pm - 9.15pm	CC
Body Composition & Assessment	•			8	160.50	Fri	28 Sep	28 Sep	9 am - 6 pm	CE
Bread & Rolls	•	•	•	9	214.00	Tue & Wed	18 Sep	19 Sep	Day1 (1-5pm) Day2 (1-6pm)	CC
Coffee Appreciation & Cupping Workshop		•	•	7	203.30	Sat	22 Sep	22 Sep	9 - 5pm	CW
Communicate at Work	•	•	•	20	235.40	Tue	24 Jul	11 Sep	6.45pm - 9.15pm	CC
Communicate with Reports	•	•	•	20	235.40	Tue	24 Jul	11 Sep	6.45pm - 9.15pm	CC
Create Video with Photos				4	107.00	Sat	28 Jul	28 Jul	1pm - 5pm	CC
English for Everyday Communication	•	•	•	20	235.40	Tue	24 Jul	11 Sep	6.45pm - 9.15pm	CC
Everyday Mandarin (Beginners)	•	•	•	18	224.70	Tue	10 Jul	14 Aug	6.45pm - 9.15pm	CC
Floral Design – Table Arrangements	•	•		9	235.40	Wed	29 Aug	12 Sep	6:45pm - 8:45pm	CW
Grammar Practice 1	•	•	•	30	203.30	Sat	11 Aug	13 Oct	1pm-4pm	CC
Grammar Practice 2	•	•	•	30	203.30	Sat	11 Aug	13 Oct	1pm-4pm	CC
Grammar Practice 3	•	•	•	30	203.30	Sat	11 Aug	13 Oct	1pm-4pm	CC
Grammar Practice 4	•	•	•	30	203.30	Sat	11 Aug	13 Oct	1pm-4pm	CC
Grooming – Dressing & Colour Analysis	•	•		7	192.60	Sat	21 Jul	21 Jul	9am-5pm	CE
Grooming – Enhance Natural Beauty with Makeup	•	•		7	203.30	Wed & Thu	4 Jul	5 Jul	6.15pm - 9.45pm	CW
Health & Fitness - Fundamental Physical Conditioning	•	•		8	224.70	Mon & Wed	16 Jul	25 Jul	6.45pm - 8.45pm	CW
Home Renovation – Preparation & Ideas	•	•	•	7	149.80	Sat	28 Jul	28 Jul	9am - 5pm	CC
Hospitality – Housekeeping Fundamentals	•	•		7	192.60	Fri	14 Sep	14 Sep	9am - 5pm	CW
Italian Cuisine – Hand-Made Pasta		•	•	3	74.90	Fri	20 Jul	20 Jul	6:45pm - 9:45pm	CW
Make Your Own Leather Accessories (DIY)				3	53.50	Sat	28 Jul	28 Jul	9 am - 12 pm	CC
Photography – Cityscape		•	•	5	107.00	Sat	28 Jul	28 Jul	9am - 3pm	CC
Photography & Photo Editing	•	•	•	15	406.60	Tue & Thu	17 Jul	31 Jul	6:45pm - 9:45pm	CW

Course Title	SFC	Funding <sup>1</sup>		Hrs	Fees (Incl of GST)	Day	Start Date	End Date	Time	College <sup>2</sup>
		NSA	UTAP							
Social Media – Bond Across Generations	•		•	9	181.90	Sun & Sun	14 Jul	15 Jul	9:00 - 13:30	CC
Speak English with Confidence – Level 1	•	•		7	160.5	Tue & Thu	10 Jul	12 Jul	6pm - 9.30pm	CE
Speak English with Confidence – Level 2	•	•		7	160.5	Tue & Thu	17 Jul	19 Jul	6pm - 9.30pm	CE
Western Cooking – Fundamentals	•	•	•	9	181.90	Wed	4 Jul	18 Jul	6:45pm - 9:45pm	CW
Wine Appreciation & Tasting Workshop		•	•	7	192.60	Sat	29 Sep	29 Sep	9am - 5pm	CW

### Application Procedure

Application can be made at the Customer & Visitor Centre, by post or via online at <http://www.ite.edu.sg/wps/portal/intake> (click on 'Application for Short Courses'). Registration is on first come first served basis. ITE reserves the right to cancel a class when there are insufficient applicants. Full refunds will be made to affected applicants.

You may contact the ITE hotline at 1800-2222 111 or email [cnt@ite.edu.sg](mailto:cnt@ite.edu.sg) to enquire about course vacancy.

### Certification

Participants will be awarded a Certificate of Achievement upon attaining an attendance of at least 75%.

### <sup>1</sup>Funding & Payment

Selected short courses are eligible for the following funding incentives & subsidies.

#### SkillsFuture Credit (SFC)

Singaporean aged 25 years & above can use their SkillsFuture Credits to offset fees for approved courses. This is only applicable to self-funding individuals. Claims for use of the credits are to be submitted at [www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit), during the window period starting 60 days before the course start date.

#### Union Training Assistance Programme (UTAP)

NTUC members are eligible for the UTAP, an individual skills upgrading account. Members enjoy 50% unfunded course fee support of up to \$250 per year for supported courses. More information is available at [skillsupgrade.ntuc.org.sg](http://skillsupgrade.ntuc.org.sg).

#### National Silver Academy (NSA)

Singaporean aged 50 years & above are eligible for NSA subsidy of up to 50% of course fee for supported courses. Applicants who are registering for the first time are required to visit the ITE's Customer & Visitor Centres with their NRIC for verification. More information is available at [www.nsa.org.sg](http://www.nsa.org.sg)

#### NTUC Education & Training Fund @SkillsFuture for Digital Workplace (NETF@SFDW)

The NETF@SFDW provides training subsidies to NTUC union members. To check membership status & eligibility, please contact the NTUC hotline at 6213 8008 or download the "My NTUC" app.

#### Skills Development Fund (SDF) – Employers

Application for the SDF are to be made at the SkillsConnect System [www.skillsconnect.gov.sg](http://www.skillsconnect.gov.sg). Enquiries on the use of SkillsConnect can be directed to the SkillsFuture Singapore (SSG) at 6785 5785.

### <sup>2</sup>College

CC : ITE College Central (Ang Mo Kio), 2 Ang Mo Kio Drive, Singapore 567720

CE : ITE College East (Simei), 10 Simei Avenue, Singapore 486047

Course Title	SFC	Funding <sup>1</sup>		Hrs	Fees (Incl of GST)	Day	Start Date	End Date	Time	College <sup>2</sup>
		NSA	UTAP							

CW : ITE College West (Choa Chu Kang), 1 Choa Chu Kang Grove, Singapore  
688236